

OFFICE OF THE PRINCIPAL, JKBK GOVT. COLLEGE, CUTTACK

No. 104 /Date. 12.02.24

STUDENT'S NOTICE

INSTRUCTION AND WARNING TO CANDIDATES

- (a) Any discrepancy regarding the candidate's particulars should be referred to the Principal Concerned/Centre Superintendent immediately.
- (b) An Answer Book without Sl. No. candidate's correct Roll Number, Registration Number, Subject, Paper and Question Set (if applicable) on the front cover page will not be evaluated at all. Council will not be responsible for non-entry/wrong entry by the candidate.
- (c) Candidates suffering from any contagious disease will not be allowed to enter the Examination Hall. In exceptional cases the centre superintendent may make special arrangements, if informed by the candidate in advance.
- (d) The doors of the Examination Hall will be opened half an hour before the examination starts. Candidates will be admitted to the examination hall before 15 minutes of commencement of exam.
- (e) Candidates should bring their own pencil, pens, eraser and mathematical instruments. Candidates are instructed to write in black ball point pens and should not use gel pens. They should not bring any printed or hand written manuscripts (other than their admit card), books, other documents and electronic gadgets including mobile phones, electronic watches, smart watches, scientific calculator, bluetooth etc. to the campus of the examination centre. They will be booked under malpractice in case of detection. Mutual consultation in the Examination Hall is prohibited. The candidates shall not be allowed to consult any book or paper either in the Examination hall or outside. Candidates should bring their own transparent water bottle to the exam hall. Candidates should not be allowed to wear fully covered shoes with socks.
- (f) Candidates are not allowed to leave the hall until an hour of the start of the examination. They should not leave their seats until they have submitted their answer books to an invigilator. Answer books should not be left behind on the desks. It is the duty of the candidate to see that his/her answer paper is received by the invigilator. No additional sheets will be supplied. No candidate will be allowed to re-enter the examination hall once quitting it on submission of his/her answer paper. In case of urgent need, however, a candidate may be permitted by the senior invigilator to leave the hall for attending call of nature etc. temporarily and not more than once in an hour under special supervision. The period of temporary absence should not ordinarily exceed 3 minutes. Candidates are not permitted to talk to each other in the examination hall. No one should receive help from or assist another in any manner.
- (g) Candidates are forbidden to write their own name, and Code No. of his/her college in the answer book. Giving a false Roll No. is serious offence and no answer script will be examined in such case.

(h) Candidates should not, while in the examination hall, write anything except the roll number on the question paper nor should they take out of the hall any paper other than the question paper while they finally leave the examination hall. They must not send the question paper from the examination hall to outside throughout the duration of the examination.

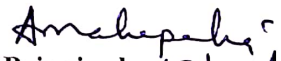
(i) If a candidate is found with any paper not connected with the examination he/she shall have to surrender it to the invigilator on demand and make a written statement. If necessary, refusal to surrender the material or to make a statement shall render the candidate liable to instant expulsion from the centre of the examination.

(j) A candidate wishing to say anything should stand up in his/her seat until an invigilator comes to him. He should on no account leave his seat or make any noise to call the invigilator's attention to him. Candidates are required to behave properly and maintain absolute discipline inside and outside the examination hall. Any candidate accused of misconduct inside or outside the examination hall will be seriously dealt with and would be liable to expulsion from the examination and/or any other punishment deemed suitable by the Examination Committee.

(k) Persons unconnected with conduct of the examination, whether relations of candidates or otherwise, shall not be allowed to enter the examination hall. If a registered student of the council enters the examination hall unauthorized and or attempts to supply incriminating materials or help the examinees in any other manner, he/she shall be liable for expulsion from the examination and/or any other punishment deemed suitable by the Examination Committee.

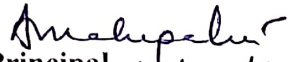
(l) Each candidate shall be checked at the entrance of the examination centre and in the examination halls during the course of examination as and when the centre superintendent considers it necessary. Candidates refusing to be checked at the entrance shall not be allowed to the examination hall. Those not cooperating during checking in the examination hall shall be liable to instant expulsion.

(m) Infringement by the candidate to any of the above rules will render him liable to expulsion from the examination hall by the superintendent and such further penalties the Examination Committee of the council may deem fit to impose.


Principal 13/02/2024
JKBK Govt. College, Cuttack

Memo No. 105 /Date. 13.02.24

Copy to Staff Common Room Guard file/All Science Departments/Academic Bursar (+2 & +3)/Guard file/Dealing Assistant (+2 & +3)/College Website for information.


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